

Bicycle Rental Agreement Form



Name			
Email		ID#*	
Phone		Date	DD / MM / YEAR

*Passport number or ID number

Advanced Centre for Empowerment agrees to rent the following bike to the renter for the rent period outlined below:

Date of Rental		Date of Return	
Bike #		Helmet #	
Rent Period		Deposit	\$ _____
Total Rental Amount	\$ _____	\$2 half day \$3 full day \$10 week \$25 month	

_____ ACE initials

Please carefully read the following terms of agreement before signing:

- 1. Full-Day and Half-Day Rentals.** Short-term renters are charged by 4-hour half-day periods or 8-hour full day periods. Full day rentals are \$3 and half-day rentals are \$2. Half day rentals include a 1-hour grace period after which renters will be charged for an additional half-day. All bicycles must be returned by 5pm on the day of rental or renter will be charged for an additional half-day.
- 2. Long Term Rentals.** Long term renters can rent by the week or month. Weekly rentals are \$10 per week and monthly rentals are \$25 per month. In the case of late returns for long term rentals, renters will be charged according to the length of the overdue period (half day, full day, week, or month).
- 3. Bicycle Maintenance and Condition of Bicycle Upon Return.** All bicycles are maintained daily by ACE. Renters should check the condition of the bike before setting out on any ride. Bikes are to be returned in working condition. Normal wear and tear is acceptable, however it is the responsibility of the renter to cover the cost of any other damages that may occur (including but not limited to broken spokes, bent rims, damaged frames, handlebars, or seats).

4. **Deposit.** The initial deposit fee may be retained in the case of a lost or stolen bicycle, and a portion of the fee may be kept in the case of a lost or stolen helmet.
5. **Helmet and Safety.** ACE advises renters to exercise caution during their ride. Helmets are not required but are recommended for safety.
6. **Early Pickups, Late Returns, and Special Arrangements.** Rentals are scheduled around our office hours, from 8am to 5pm. Renters who would like to request early pickups, late returns, or other special arrangements must inquire with ACE before rental. Unless a late return is pre-arranged, ACE does not accept returns after 5pm. Renters will be charged for an additional half day and are responsible for returning the bicycle the following morning during office hours.

Signing below acknowledges that you have read and understood the above terms.

Signature: _____ Date: _____



#26 St. Berk Thmey 271
Phnom Penh, Cambodia
Tel: (+855) 086 66 7586